

Town of Callicoon  
Regular Town Board Meeting  
Monday, December 11, 2023

The Town Board, Town of Callicoon, County of Sullivan, State of New York, at the Town Hall, Jeffersonville, NY, held a Regular Town Board Meeting on Monday, December 11, 2023, at 7:30p.m., with the following present:

Supervisor T. Bose, Councilman S. Gaebel, Councilman C. Schadt, Councilman C. Hubert, and Councilperson A. Rasmussen.

Also Present:

Kim Klein, Town Clerk  
Christine Olsen, Bookkeeper  
Kris Scullion, Code Enforcement Officer  
Marvin Newberg, Town Attorney  
Audience: As Attached.

Supervisor Bose called the meeting to order with the Pledge to the Flag at 7:30PM.

On a motion by Councilman Hubert, seconded by Councilperson Rasmussen to accept the minutes of the November 13, 2023, Public Hearing. Motion Passed – 5 Ayes.

On a motion by Councilman Schadt, seconded by Councilman Gaebel to accept the minutes of the November 13, 2023, Regular Town Board Meeting. Motion Passed – 5 Ayes.

**FINANCIAL REPORTS**

On a motion by Councilman Schadt, seconded by Councilperson Rasmussen to accept the Monthly Statement of the Supervisor. Motion Passed – 5 Ayes.

On a motion by Councilman Hubert, seconded by Councilman Gaebel to accept the Town Clerk (\$1,989.54) and Code Enforcement (\$1,626.00) reports as read. Motion Passed – 5 Ayes.

On a motion by Councilman Gaebel, seconded by Council Hubert to pay the bills as follows:

General A Fund	-Vouchers #346-374	\$22,941.54
General B Fund	-Vouchers #43-46	1,369.95
Hwy DA Fund	-Vouchers #152-169	43,246.90
Hwy DB Fund	-Vouchers #30-31	2,359.96

Motion Passed – 5 Ayes.

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### **Warrants**

On a motion by Councilman Schadt, seconded by Councilman Gaebel to approve the November Payroll checks #23296 – 23307 & the Direct Deposits in the amount of \$43,005.86. Motion Passed – 5 Ayes.

On a motion by Councilperson Rasmussen, seconded by Councilman Hubert to approve the November Trust & Agency checks #5977-5983 & the Electronic Transfers in the amount of \$224,892.35. Motion Passed – 5 Ayes.

### **REPORTS**

Highway Superintendent, Mike Haff was absent due to the weather which caused a lot of snow in the higher elevations and trees down, but Supervisor Bose reported that Mike is requesting the Town Board to allow him to advertise for sealed bids for a new Chassis.

On a motion by Councilman Schadt, seconded by Councilman Hubert to allow the Highway Superintendent to advertise for a XXXX Chassis according to the specs. Motion Passed – 5 Ayes.

Code Enforcement Officer, Kris Scullion reports that they finished the project of the roof over the fuel tanks and ended up building an enclosure around them. He also reports that they are still issuing a lot of permits but just little stuff. There are no new home permits this month and he stated that he has started the Apartment Building inspections.

### **Public Comment on Agenda Items**

No Public Comments.

### **Business items**

On a motion by Councilperson Rasmussen, seconded by Councilman Gaebel to set January 8, 2024, at 7:30pm, as the date and time for the Re-Organizational Meeting to run concurrent with the Regular Town Board Meeting. Motion Passed – 5 Ayes.

On a motion by Councilman Hubert, seconded by Councilman Schadt to allow the Town Clerk/Tax Collector to advertise the Tax Collection Legal Notice in the Democrat. Motion Passed – 5 Ayes.

On a motion by Councilperson Rasmussen, seconded by Councilman Hubert to appoint Councilman Schadt as the Justice Court Auditor. Motion Passed – 5 Ayes.

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The Supervisor thanked all the Department Heads and especially Christine, the bookkeeper, for her work on the budget.

**RES#21-2023**, on a motion by Councilman Schadt, seconded by Councilman Gaebel to approve the 2023, Unpaid Unmetered Water Rents to be re-levied onto the 2024 Town & County Tax Bills in the amount of \$2,025.00. Motion Passed – 5 Ayes. (See Attached)

**RES#22-2023**, on a motion by Councilman Hubert, seconded by Councilperson Rasmussen to approve the 2022, Unpaid Metered Water Rents to be re-levied onto the 2024 Town & County Tax Bills in the amount of \$7,258.80. Motion Passed – 5 Ayes. (See Attached)

**RES#23-2023**, on a motion by Councilman Gaebel, seconded by Councilman Hubert to approve the renewal of the agreement between the Board of Fire Commissioners of the Livingston Manor Fire District and the Town Board of the Town of Callicoon to furnish fire protection to the Shandelee Fire Protection District for the period of 1/1/2024 – 12/31/2024, in the amount of \$10,755.83.

Roll Call Vote:

Councilman Gaebel – Aye

Councilperson Rasmussen – Aye

Supervisor Bose – Aye

Councilman Hubert – Aye

Councilman Schadt - Aye

Motion Passed – 5 Ayes.

On a motion by Councilman Gaebel, seconded by Councilperson Rasmussen, upon the suggestion of the Town Clerk, to appoint Michele Lupardo as the 2<sup>nd</sup> Deputy Town Clerk/Tax Collector. Motion Passed – 5 Ayes.

At the hearing for the unsafe building at 1678 Gulf Road, Peter Lorenzo was present for the Callicoon Center Fire District, and Michael Donahue was present as he has interest in taking possession of the property.

The Town Board agreed to allow the owner of the property until January 8, 2024, to make the structure safe and to the satisfaction of the Code Enforcement Officer and if it is not deemed compliant the Town will order the rightful owner to demolish it.

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The Supervisor congratulated all the newly elected officials and thanked all of those who did serve.

The Supervisor advised the public that the Town of Callicoon received a letter of award for the Community Development Block Grant Application that was submitted. He thanked all those involved. This funding to be used for the replacement of the 125,000 gallon water storage tank of the Youngsville Water District,

The Supervisor noted that the Town Board will be looking into the new Volunteer Firefighter/EMS Exemption and stated that they have till 12/9/2025 to decide. No action was taken by the Town Board.

**Public Comment**

On a motion by Councilman Gaebel, seconded by Councilman Schadt to adjourn the meeting at 8:21pm. Motion Passed – 5 Ayes.

Respectfully Submitted,

Kim Klein  
Town Clerk  
Town of Callicoon