

Town of Callicoon
Regular Town Board Meeting
Monday, December 11, 2023

The Town Board, Town of Callicoon, County of Sullivan, State of New York, at the Town Hall, Jeffersonville, NY, held a Regular Town Board Meeting on Monday, December 11, 2023, at 7:30p.m., with the following present:

Supervisor T. Bose, Councilman S. Gaebel, Councilman C. Schadt, Councilman C. Hubert, and Councilperson A. Rasmussen.

Also Present:

Kim Klein, Town Clerk
Christine Olsen, Bookkeeper
Kris Scullion, Code Enforcement Officer
Marvin Newberg, Town Attorney
Audience: As Attached.

Supervisor Bose called the meeting to order with the Pledge to the Flag at 7:30PM.

On a motion by Councilman Hubert, seconded by Councilperson Rasmussen to accept the minutes of the November 13, 2023, Public Hearing. Motion Passed – 5 Ayes.

On a motion by Councilman Schadt, seconded by Councilman Gaebel to accept the minutes of the November 13, 2023, Regular Town Board Meeting. Motion Passed – 5 Ayes.

FINANCIAL REPORTS

On a motion by Councilman Schadt, seconded by Councilperson Rasmussen to accept the Monthly Statement of the Supervisor. Motion Passed – 5 Ayes.

On a motion by Councilman Hubert, seconded by Councilman Gaebel to accept the Town Clerk (\$1,989.54) and Code Enforcement (\$1,626.00) reports as read. Motion Passed – 5 Ayes.

On a motion by Councilman Gaebel, seconded by Council Hubert to pay the bills as follows:

General A Fund	-Vouchers #346-374	\$22,941.54
General B Fund	-Vouchers #43-46	1,369.95
Hwy DA Fund	-Vouchers #152-169	43,246.90
Hwy DB Fund	-Vouchers #30-31	2,359.96

Motion Passed – 5 Ayes.

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Warrants

On a motion by Councilman Schadt, seconded by Councilman Gaebel to approve the November Payroll checks #23296 – 23307 & the Direct Deposits in the amount of \$43,005.86. Motion Passed – 5 Ayes.

On a motion by Councilperson Rasmussen, seconded by Councilman Hubert to approve the November Trust & Agency checks #5977-5983 & the Electronic Transfers in the amount of \$224,892.35. Motion Passed – 5 Ayes.

REPORTS

Highway Superintendent, Mike Haff was absent due to the weather which caused a lot of snow in the higher elevations and trees down, but Supervisor Bose reported that Mike is requesting the Town Board to allow him to advertise for sealed bids for a new Chassis.

On a motion by Councilman Schadt, seconded by Councilman Hubert to allow the Highway Superintendent to advertise for a new all wheel drive Chassis according to the specs. Motion Passed – 5 Ayes.

Code Enforcement Officer, Kris Scullion reports that they finished the project of the roof over the fuel tanks and ended up building an enclosure around them. He also reports that they are still issuing a lot of permits, but just small stuff. There are no new home permits this month and he stated that he has started the Apartment Building inspections.

Public Comment on Agenda Items

No Public Comments.

Business items

On a motion by Councilperson Rasmussen, seconded by Councilman Gaebel to set January 8, 2024, at 7:30pm, as the date and time for the Re-Organizational Meeting to run concurrent with the Regular Town Board Meeting. Motion Passed – 5 Ayes.

On a motion by Councilman Hubert, seconded by Councilman Schadt to approve the 2024 Tax Collection Legal Notice and to allow the Town Clerk to advertise. Motion Passed – 5 Ayes.

On a motion by Councilperson Rasmussen, seconded by Councilman Hubert to appoint Councilman Schadt as the Justice Court Auditor. Motion Passed – 5 Ayes.

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On a motion by Councilman Hubert, seconded by Councilman Schadt to approve the end of the year budget transfers and to allow the Bookkeeper to pay the bills. Motion Passed – 5 Ayes.

RES#24-2023, on a motion by Councilman Gaebel, seconded by Councilman Schadt to approve the Renewal of the Snow & Ice Contract with Sullivan County. Motion Passed – 5 Ayes.

RES#25-2023, on a motion by Councilman Hubert, seconded by Councilperson Rasmussen to approve the Agreement with Blauer Associates for the Administration of the OCR grant, subject to the Town Attorney Approval. Motion Passed – 5 Ayes.

RES#26-2023, on a motion by Gaebel, seconded by Councilman Schadt to approve the Agreement with Delaware Engineering, subject to the Town Attorney Approval. Motion Passed – 5 Ayes.

RES#27-2023, on a motion by Councilman Hubert, seconded by Councilman Gaebel to Accept the Grant Agreement from OCR and allow Supervisor Bose to sign Grant Agreement, subject to the Town Attorney Approval. Motion Passed – 5 Ayes.

RES#28-2023, on a motion by Councilperson Rasmussen, seconded by Councilman Schadt to designate Mark Blauer as Labor Standards Officer for the Town of Callicoon for the Office of Community Renewal Grant for the Youngsville Water District Storage Tank Replacement Project. Motion Passed – 5 Ayes.

RES#29-2023, on a motion by Councilman Hubert, seconded by Councilman Schadt to designate the Town Clerk as the Small Cities Program Fair Housing Compliance Officer for the Town of Callicoon for the Office of Community Renewal Grant for the Youngsville Water District Storage Tank Replacement Project. Motion Passed – 5 Ayes.

RES#30-2023, on a motion by Councilman Gaebel, seconded by Councilperson Rasmussen to designate Mark Blauer as Section 3 Compliance Officer for the Town of Callicoon. Motion Passed – 5 Ayes.

RES#31-2023, on a motion by Councilman Hubert, seconded by Councilman Schadt to approve the adoption of the ADA Grievance Procedure. Motion Passed – 5 Ayes.

On a motion by Councilperson Rasmussen, seconded by Councilman Schadt to allow the Town Clerk to advertise to Residents of the Town of Callicoon Fair Housing Program Notice. Motion Passed – 5 Ayes.

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On a motion by Council Hubert, seconded by Councilman Schadt to allow the Town Clerk to advertise the ADA Grievance Procedure Notice. Motion Passed – 5 Ayes.

Public Comment

Public Comment included the Volunteer Property Tax Exemption.

The Supervisor wished everyone Happy Holidays.

On a motion by Councilman Hubert, seconded by Councilperson Rasmussen to adjourn the meeting at 8:12pm. Motion Passed – 5 Ayes.

Respectfully Submitted,

Kim Klein
Town Clerk
Town of Callicoon