

Town of Callicoon  
Regular Town Board Meeting  
Monday, June 10, 2024

The Town Board, Town of Callicoon, County of Sullivan, State of New York, at the Town Hall, 19 Legion Street, Jeffersonville, NY, held a Regular Town Board Meeting on Monday, June 10, 2024, at 7:30p.m., with the following present:

Supervisor T. Bose, Councilman C. Hubert, Councilman S. Gaebel, and Councilman C. Schadt.  
Absent: Councilperson A. Rasmussen

Also Present:

Kim Klein, Town Clerk  
Christine Olsen, Bookkeeper  
Kris Scullion, Code Enforcement Officer  
Marvin Newberg, Town Attorney  
Ryan Bose - Highway Department  
Audience: As Attached.

Supervisor Bose called the meeting to order with the Pledge to the Flag at 7:30PM.

On a motion by Councilman Hubert, seconded by Councilman Gaebel to accept the minutes of the May 13, 2024, Regular Town Board Meeting. Motion Passed – 4 Ayes.

**FINANCIAL REPORTS**

On a motion by Councilman Gaebel, seconded by Councilman Schadt to accept the Monthly Statement of the Supervisor. Motion Passed – 4 Ayes.

On a motion by Councilman Hubert, seconded by Councilman Schadt to accept the Town Clerk (\$44,969.85) and Code Enforcement (\$44,510.00) reports as read. Motion Passed – 4 Ayes.

On a motion by Councilman Gaebel, seconded by Councilman Schadt to pay the bills as follows:

General A Fund	-Vouchers #147-179	\$15,917.22
General B Fund	-Vouchers #20-23	496.54
Hwy DA Fund	-Vouchers #71-77	3,061.89
Hwy DB Fund	-Vouchers #7-9	10,088.04
Water District	-Vouchers #22-23	1,035.80
Youth Program	-Voucher #5	2,157.00

Motion Passed – 4 Ayes.

**Warrants**

On a motion by Councilman Gaebel, seconded by Councilman Hubert to approve the May Payroll checks #23374 – 23384 & the Direct Deposits in the amount of \$60,313.76. Motion Passed – 4 Ayes.

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On a motion by Councilman Gaebel, seconded by Councilman Schadt to approve the May Trust & Agency checks #6019-6022 & the Electronic Transfers in the amount of \$107,329.50. Motion Passed – 4 Ayes.

### REPORTS

Working Supervisor, Ryan Bose reports that the tractor has been out mowing along roadsides, they did hot patching on Bethlehem Road and Hahn Road, and ditching was done on Huber Road and Hardenburgh Road. They will be working on the dirt roads when the weather permits. Buck Brook, Hardenburgh, and Cattail Roads are ready for paving which will begin the week of July 15<sup>th</sup>. Ryan reports that he has received additional quotes for the dump bodies (See attached quotes from RTS and Reed) The Town Board discussed the quotes and the Supervisor noted that if ordered tomorrow delivery would be about 10 weeks out. Ryan stated that he reached out to Amthor and Robert Green for quotes but has heard nothing back. The quote from RTS is still the lowest. The Town Attorney added that it is under the procurement policy and if all the quotes are comparable then the Board could make a resolution.

On a motion by Councilman Gaebel, seconded by Councilman Hubert to approve the quote from RTS to purchase a Replacement Dump Body in the amount of \$17,500.00. Motion Passed – 4 Ayes.

Ryan addressed the issue of a homeowner trying to dig up a town road to install a water line. As per Ryan the homeowner was told to take out a bond/surety. Town Attorney, Marvin Newberg noted that he would need the landowner's mailing information and he will draft a demand letter and send it to the homeowner. Marvin also asked Ryan to get an estimate of the damage so the Town can make a claim against the homeowner or the surety. Ryan will email pictures to Marvin.

Code Enforcement Officer, Kris Scullion reports that things are still busy, and he just got plans for a new house today. Kris presented to the Town Board proposed changes to the fee schedule for building permits. He requested the following changes:

- 1.) Additions/Renovations/Alterations at a proposed rate of \$50.00 base rate but add \$3.00 per \$1,000.00 of the cost.
- 2.) Pools-In-Ground at a proposed rate of \$50.00 base rate but add \$3.00 per \$1,000.00 of the cost.
- 3.) Short Term Residential Rental – to be increased to \$150.00.

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On a motion by Councilman Hubert, seconded by Councilman Schadt to table the proposed fee schedule for Additions/Renovations/Alterations, In Ground Pools and Short-Term Residential Rentals to the July Regular Town Board Meeting. Motion Passed – 4 Ayes.

After discussion of the permit fee increases, the Town Attorney advised the Town Board that they can increase the fees for the building permit fees without a public hearing as per the code, but they may have to have a public hearing for the Short-Term Residential Rental fee increase.

On a motion by Councilman Gaebel, seconded by Councilman Schadt to rescind the motion to table the proposed resolution on the proposed fee schedule. Motion Passed – 4 Ayes.

On a motion by Councilman Gaebel, seconded by Councilman Schadt to approve the proposed building permit fees requested by the Code Enforcement Officer. Motion Passed – 4 Ayes.

### **Public Comment on Agenda Items**

No Public Comments.

**RES#5-2024**, on a motion by Councilman Gaebel, seconded by Councilman Hubert to accept the recommendation of Kris Scullion, the Code Enforcement Officer of the Unsafe Building on 797 North Branch Callicoon Center Road, SBL #15.-3-8 in accordance to Section 97-11 of the Code of the Town of Callicoon and to allow the Code Enforcement Officer to go forward with the process of the Unsafe Building Law and to allow the Code Enforcement Officer to serve a notice of hearing to the owner of 797 North Branch Callicoon Center Road and to set a hearing date for July 8, 2024 at 7:45PM, regarding the Unsafe Building. Motion Passed – 4 Ayes.

**RES#6-2024**, on a motion by Councilman Schadt, seconded by Councilman Hubert to accept the recommendation of Kris Scullion, the Code Enforcement Officer of the Unsafe Building and the Junk Yard at SBL #14.-1-19 in accordance to Section 97-11, and Section 137 of the Code of the Town of Callicoon and to allow the Code Enforcement Officer to go forward with the process of the Unsafe Building Law and the Junk Yard Law and to allow the Code Enforcement Officer to serve a notice of hearing to the owner at 659 No. Branch Callicoon Center Road and to set a hearing date for July 8, 2024 at 7:55PM, regarding the Unsafe Building and the Junk Yard. Motion Passed – 4 Ayes.

### **Business items**

On a motion by Councilman Gaebel, seconded by Councilman Schadt to appoint Ryan Bose, an employee of the Highway Department for over 21 years, to the position of Acting Highway Superintendent. Motion Passed – 3 Ayes.

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Supervisor Bose who recused himself from the vote wished Ryan good luck and Councilman Schadt thanked Ryan for stepping up to assume the additional responsibilities of the Highway Superintendent.

On a motion by Councilman Gaebel, seconded by Councilman Hubert to set Thursday, September 12, 2024, from 7:00am – 5:00pm, Friday, September 13, 2024, from 7:00am – 5:00pm., and Saturday, September 14, 2024, from 8:00am to 4:00pm as the dates and times for the Town of Callicoon Fall Clean Up and to allow the Town Clerk to Advertise. Motion Passed – 4 Ayes.

The Town Board discussed the Basketball/Pickleball Court at the park, the AED at the Town Park, and a locked container for pickleball nets or using the shed to store the nets.

Christina Haff from the Youth Group noted that they went to the Rail Rider's baseball game and about 75 kids attended. She discussed the Summer Basketball Camp issue regarding the gyms at the Sullivan West School which are going to be under construction, so they have moved it to the Livingston Manor Central School. The Town Board discussed the Inter Municipal Agreement with Sullivan West where the school provides the custodial staff through the contract and if Livingston Manor School is going to charge. They also discussed the budget line item, which is used for the coaches, using some of the grant money for the nets and paddles for pickleball, and drainage around the Basketball Court.

**Public Comment**

Public comments were if the proposed fees included barns and garages and the Scranton Rail Riders Game.

On a motion by Councilman Schadt, seconded by Councilman Hubert to adjourn the meeting at 8:39pm. Motion Passed – 4 Ayes.

Respectfully Submitted,

Kim Klein  
Town Clerk  
Town of Callicoon